KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSION
MEETING MINUTES

March 26, 1998

KIRM Members: Chair Jim Nelson, Steve Dooley, Barbara Bean, Bill Bowdy, David Couch, Jerry Frantz, Mike Clark representing Virginia Fox, Jim Ramsey, and Mike Grisham, representing James Ramsey.

GUESTS: Jarrod Bell, Deward Brake, Nancy Ward, Reid Bishop, Jim Rollins, Carol Lathrem, Jules Delambre, Rob Gardenhire, Doyle Mills, Paul Branham, David Burke, Greg McCall, Susie Schaaf, Jack Ellis, Kent Howell and John Meiman.

STAFF: Doug Robinson; Executive Director, Shirley Rodgers and Jessamine Saufley.

Chair Nelson called the meeting to order and welcomed members and guests. He introduced Sarah Jane Schaaf as the newly appointed Secretary of the Revenue Cabinet, and recognized Mike Clark, representing Virginia Fox, Kentucky Education Television.

Chair Nelson asked members to review the minutes of the December 9, 1997, meeting, which were approved as distributed. He then presented a legislative update and directed members to review the status handout of the 1998 General Assembly Information Technology bills. Chair Nelson informed members that House Bill -708 addressing Electronic Signature practices and policies for the Commonwealth had been approved by the Kentucky General Assembly and forwarded to the Governor for his signature.

Chair Nelson asked for a report on the Growth Management work group. Mr. Bill Bowdy reported the recommendation for approval of the Tourism Development Cabinet's 1998-2000 Information Resources Plan with the following comments:

- The Cabinet must complete a detailed implementation plan for Year 2000(Y2K) and submit to the Department of Information Systems (DIS);

- The Growth Management work group requests a written status report in September, 1998, on the parks automated reservation system;

- The Cabinet is encouraged to explore options for utilizing the DIS help desk and third party training to support the end users with the parks automated reservation system;

- The Cabinet's information technology staff should consider the effective utilization of information technology, such as an Intranet solution;
- The Cabinet should re-visit the KIOSK initiative and explore outsourcing and web-based alternatives;

- The Cabinet should explore electronic commerce opportunities for transactions, such as credit card acceptance with Kentucky Direct Sales and interactive web applications.

The work group also reviewed and approved the Department for Local Government's status report and asked for an additional report in six months. Motion was made, seconded and unanimously passed to approve the Tourism Development Cabinet's 1998-2000 information resources plan.

Chair Nelson asked Doug Robinson to update members on the activities of the Research and Development Committee. Doug reported that the 1997 grant awardees have submitted quarterly reports and are producing excellent results. He added that the committee met and has released the grant application with proposals due April 10, 1998. Doug added that the committee is looking for innovative applications of information technology with an emphasis on electronic commerce for this funding cycle.

Doug then introduced Jarrod Bell from the Natural Resources and Environmental Protection Cabinet's (NREPC), Division of Waste Management, who presented a 1997 grant briefing on their underground storage tanks (UST) inspection with electronic filing. Mr. Bell stated that the Commonwealth has 7,200 active underground storage tanks. He reported that the grant has enabled the division to implement an electronic inspection form process and that this project has been very successful by producing a10-15% savings in time. Mr. Bell demonstrated the electronic form and database interface for the Commission. Chair Nelson thanked Mr. Bell for his presentation and asked members for any questions or comments. Doug Robinson thanked Linda Stacy and John Penfield from NREPC. He also informed members that additional 1997 grant presentations would be added to the agenda during the summer KIRM meetings.

Chair Nelson asked David Couch to provide a Communications Advisory Council (CAC) update. David informed members of the activities of the last meeting and emphasized that the 1996 Telecommunications Act will not provide benefits to rural customers for approximately five to seven years. David added that the lack of progress with the Universal Service fund relating to K-12 and libraries will impact the rural areas, however, little telecommunications competition is anticipated for the rural areas of Kentucky. David added that CAC is in the process of developing a white paper addressing Telecommuting and asked members to review related information in the meeting packets. David announced the next CAC meeting is scheduled for Friday, April 10, at 9:00 a.m., in the gallery of the new William T. Young Library at the University of Kentucky. Chair Nelson thanked David and asked the members for questions.

Chair Nelson asked Bill Bowdy to provide a Geographic Information Advisory Council report. Bill explained the different formats of mapping and presented an update on the statewide basemap. He added that all the Digital Raster Graphics

(DRGs) have been completed in a cooperative effort, and the Office of Geographic Information Systems (GIS) is in the process of obtaining all the Digital Orthophoto Quarter Quadrangles (DOQQs) for the state of Kentucky. Bill discussed funding of the basemap and the federal contribution. He also updated members on the Office of GIS activities. Bill invited members to participate in the upcoming GIS Summit and the Fifth Annual GIS Conference, which will be held May 17-20 at the Center for Rural Development in Somerset. Chair Nelson thanked Bill for his presentation and asked the members for questions or comments.

At 3:10 p.m., the Commission meeting adjourned abruptly due to the mandatory evacuation of the facility as the result of a fire on the exterior of the facility. All information agenda items remaining at the time of fire alarm will be deferred to the next Commission meeting in June.